



1.80 Student Behaviour Management Policy

Purpose:	The purpose of this policy is to set in place the procedure and guidelines whereby students and teachers can work in the school environment free from disruption, abuse or threats and within which they can reach their potential as teachers and learners.	
Scope:	This policy applies to behaviour within the school grounds and classroom, when representing the school in public and on camps and school excursions and may also be applied to activities in an online environment.	
References:	<ul style="list-style-type: none"> • Education (Accreditation of Non-State Schools) Act 2001 s39(2) • Work Health and Safety Standards (WHS) • Privacy Act 1988 • State and Federal anti-discrimination and equal opportunity laws • Sex Discrimination Act 1984 (Cth) • Racial Discrimination Act 1975 (Cth) • Disability Discrimination Act 1992 (Cth) • Age Discrimination Act 2004 (Cth) • Australian Human Rights Commission Act 1986 (Cth) • Australian Consumer Law • Wadja Wadja Incident Report form • Student Behaviour letter1, 2 • Behaviour chart 	
Supersedes:	NEW	
Authorised by:	Board Chair	Date of Authorisation:
Review Date:	Annually	Next Review Date: see below
Policy Owner:	School Governing Body	
Review signature:		Reviewed Date: June 2022
Review signature:		Reviewed Date: June 2023
Review signature:		Reviewed Date: June 2024
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Review signature:		Reviewed Date: June 2026
Review signature:		Reviewed Date: June 2027
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Review signature:		Reviewed Date: June 2029
Review signature:		Reviewed Date: June 2030



I. Policy

Policy Philosophy

The Behaviour Management policy aims to set in place the procedure and guidelines whereby students and teachers can work in this environment free from disruption, abuse or threat and within which they can reach their potential as teachers and learners.

At Wadja Wadja High School we believe that for effective learning to take place we need to create a safe, supportive and disciplined environment that respects the following rights:

- *Students have the right to learn*
- *Teachers have the right to teach*
- *Everyone has the right to be safe*

There is an expectation that students obey all the rules of the school and be aware of the consequences should they choose to disregard them. The school may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other breaches of the school's rules and regulations. **Such termination may be for a singular serious incident or for failure over a period of time to correct less serious breaches.**

II. Strategy

The Behaviour Management Strategy involves a whole school approach. At the staff level, the essential factors are summed up in the three C's:

- Cooperation with colleagues
- Communication with all concerned
- Consistency by individuals and throughout the school

Each staff member has a responsibility to ensure that they play a part in effective implementation and operation of the strategy by:

- Carefully reading the strategy document
- Working as part of a team, rather than in isolation

It must be understood that:

- Students and teachers have the right to work to potential, free from disruptions, abuse, or threat.
- For effective teaching, it is essential that a positive relationship exists between teachers and students and a positive classroom environment be maintained.
- Students must be fully aware of standards of behaviour expected, and the consequence of not adhering to expectations.
- Consistent application of expectations and consequences is required.
- Individuals must accept responsibility for their own behaviour and for correcting their misbehaviour.

It is expected that, in most instances, individual staff members will take responsibility for their own behaviour management. Referral of a student to the principal should only occur for the more serious breaches of discipline.



III. Procedures

Not exhaustive

- 1. Inappropriate Interpersonal Behaviours** - Including swearing, threatening, verbal teasing, answering back, insolence, discourtesy, passive resistance, and refusals.

Management:

- Incident Report to be completed by Teacher and or Teacher Aide
- Teacher to assess the misbehaviour by considering the context, peer response, intensity, intention to hurt, self-awareness, effects on others, etc.
- Stop activity causing concern
- Ensure separation of those involved
- Support if necessary
- Report to the principal

Note: The School has a no tolerance rule about rudeness to teachers or other staff members. This behaviour should always be reported to the principal who will ascertain whether a suspension should apply.

Other consequences might include

- 'Time Out'
- Loss of privileges
- Contact with parents/ letter home
- Suspension
- Expulsion

- 2. Property Issues** - including school and personal property

- Destruction e.g., ripping another person's books, kicking, or breaking school property, vandalism.
- Defacement e.g., graffiti
- Breakages e.g., damage caused by impulsive or improper behaviour, lack of care
- Stealing e.g., of money, food, equipment

The above behaviours assume intent to destroy or spoil personal or school property.

Management:

- Incident Report to be completed by Teacher and or Teacher Aide
- If a minor incident occurs, teachers will decide on the consequences and put them into effect.
- For major incidents, the behaviour should be referred to the principal.

Consequences:

- Replacement
- Repair
- Repay
- Clean up
- Legal action
- Contact with parents/ letter home
- Referral to Principal
- Suspension
- Expulsion



3. Physical Assault - including fighting and bullying

Management:

- Incident Report to be completed by Teacher and or Teacher Aide
- Teacher to assess the misbehaviour by considering the context, peer response, intensity, intention to hurt, self-awareness, effects on others, etc.
- Stop activity causing concern
- Support if necessary
- Give/obtain medical assistance if required
- Ensure separation of those involved
- Serious incidents which involve physical or mental harm to students must be reported to the principal.

Consequences:

- Separation
- 'Time Out'
- Contact with parents/ letter home
- Referral to Principal
- Suspension
- Expulsion Suspension/Termination

There is an expectation that students obey all the rules of the school and be aware of the consequences should they choose to disregard them. The school may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other breaches of the school's rules and regulations. **Such termination may be for a singular serious incident or for the failure over a period of time to correct less serious breaches.**

IV. Termination for singular serious incident (all students)

Examples may include but are not limited to the following:

- 1) Violence towards a staff member
- 2) Violence of an extreme nature towards another student
- 3) Possession of illegal substances or banned articles at school
- 4) Being in possession of a weapon at school
- 5) Wilful damage to property
- 6) A singular extreme example of bullying, posting derogatory material about another
- 7) Activity which would be deemed to be sexual harassment or assault
- 8) Inappropriate indecent or sexual activity at school

Where appropriate or necessary, the school reserves the right to involve Police or Child Safety in any of the above incidents. In some of the above situations the school is under legislative obligation to report the issue to the Police and/or Child Safety authorities.

Procedure:

- 1) The student will be removed immediately
- 2) Parents will be contacted to collect the student
- 3) A written statement outlining reasons for termination will be handed personally or posted to parents.



Termination for failure over time to correct less serious breaches

These breaches could involve a range of activities detailed earlier in this policy. In particular the school emphasises that the failure to correct continual disruption of the teaching/learning environment or the failure to correct bullying or unsafe behaviour towards other students may result in termination.

Before termination would occur, several processes may have happened which may have included: -

- 1) Review of enrolment procedure
- 2) Parental interviews
- 3) Probationary periods

In all the procedures above parents will be kept fully informed and a process of natural justice will be followed whereby the student is allowed to express their viewpoint in the issues being discussed. The process is designed to allow time for the student to correct attitude/behaviour which has put their place at the school in jeopardy.



Student Behaviour Letter 1

Dear PARENT/CARER

This letter is to make you aware that your child _____ has walked out of the classroom without permission at (Time) _____.

This behaviour was showed disrespect to the teacher, fellow students and the School ethos. We would ask that your child complete the request below in the Outcome/Consequence section before returning to school.

We would also appreciate your assistance in speaking to your child about their behaviour. Please understand, repeated same or similar behaviours, will result in more serious consequences.

Kind Regards

Teacher - Wadja Wadja High School

Principal
Wadja Wadja Aboriginal Corporation for Education
Wadja Wadja High School

Unacceptable Behaviours or Attitude	
• Walking out of class without permission	

Outcome/Consequences
• _____
• _____
• _____



Student Behaviour Letter 2

Dear PARENT/CARER

This letter is to make you aware that your child _____ has disrupted the school day in the following manner.

At Wadja Wadja High School, teachers have the right to teach, students have the right to learn, and everyone has the right to feel safe. Failure to correct an attitude or behaviour as directed by college staff, has resulted in this letter on _____.

We would appreciate your assistance in speaking to your child about following and cooperating with the college requirements. Please understand, repeated same or similar behaviours, will result in more serious consequences.

Kind Regards

Teacher - Wadja Wadja High School

Principal
Wadja Wadja Aboriginal Corporation for Education
Wadja Wadja High School

Unacceptable Behaviours or Attitude	
• Not following instructions	
• Showing disrespect to a teacher	
• Using physical aggression towards other students	
• Using unacceptable language to a teacher or student	
• Arriving late back to school from a break	
• Refusing to do work in class	
• Walking out of class without permission	



Student Positive Behaviour Management Process

OUTSTANDING POSITIVE BEHAVIOURS

These behaviours are acknowledged in the form of awards and rewards, weekly in class and each term on parade. Students who are achieving these areas can be acknowledged at Secondary school assemblies or Awards Night. The school has Special Awards that acknowledge outstanding student behaviour at the annual Secondary Awards Night.

POSITIVE BEHAVIOURS

Behaviours like being punctual, showing a strong work ethic, taking pride in uniform, showing compassion towards others and demonstrating leadership can be acknowledged by treats or intrinsic rewards.

Wadja Wadja Awards Process

- **Deadly Award** – Certificate at parade + Prize (class prize to the value of \$10.00) for 5 days in attendance in a row in a Term.
- **Proud and Deadly Award** – Certificate at parade+ excursion given for a 10 further days in attendance in a row in a Term. Total days 15 for the term.
- **Legendary Deadly Award** - Certificate + Significant Prize (class prize to the value of \$50.00) 15 further days in attendance in a row in a Term. Total days 30 for the term.
- **Exception** one yellow allowed only within each challenge (*sometimes we make mistakes*)
- **100% Attendance Award** – Certificate awarded at the end of each term + Prize (Gift Voucher of \$250.00)



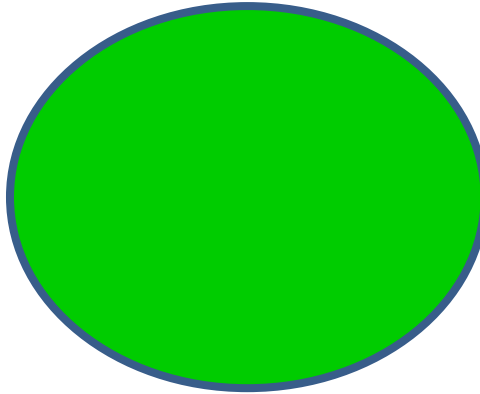
Wadja Wadja Awards Process Per Term

LEGEND	REASON	REWARD
GREEN 5 Days (1 Yellow allowed)	Attendance / Uniform	\$10.00 prize
GREEN 10 Days (1 Yellow allowed)	Attendance / Uniform	Excursion / Incursion
GREEN 15 Days (1 Yellow allowed)	Attendance / Uniform	\$50.00 prize
100 % ATTENDANCE 50 Days / Term	Attendance / Uniform	\$100.00 Voucher
100 % ATTENDANCE – YEAR	Attendance / Uniform	\$250.00 Voucher presented
YELLOW	Attendance late or irregular	

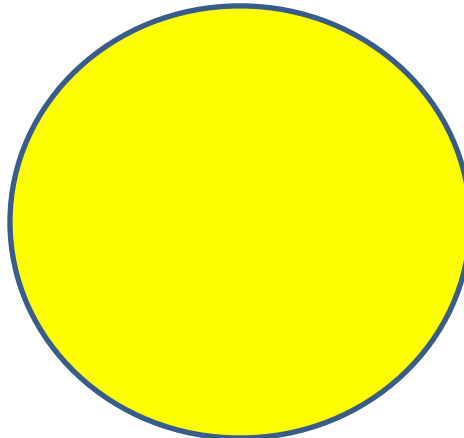


BEHAVIOUR CHART

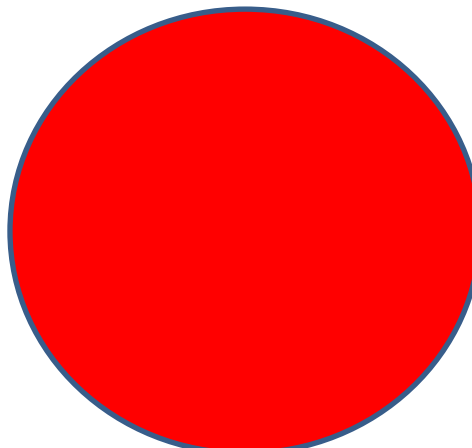
Everyday has a New Beginning



- What are you doing?
- What should you be doing?
- What will you do now?
- What will happen if you?



STOP and THINK



CONSEQUENCE



We are **Safe, Respectful, Doing Our Best.**

THINGS OUTSIDE MY CONTROL

Opinions of Others
Mistakes of Others
Actions of Others
Adversity of Others

THINGS I CAN CONTROL

WHAT, I WILL DO

My Attitude
My Behaviour
My Effort
My Actions

STUDENTS have the right to learn
TEACHERS have the right to teach
EVERYONE has the right to be safe

Say “stop!, I don’t...
Walk Away
Tell a teacher (it’s not SNITCHING)
Life isn’t always fair – LET IT GO