



## 1.90 Student Code of Conduct Policy

<b>Purpose:</b>	The purpose of this policy is to ensure the Code forms a comprehensive reference of directions to all students as to the expected standard of behaviour.	
<b>Scope:</b>	Students, parents and employees, including full-time, part-time, permanent, fixed-term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements	
Status:	New 2022	
Authorised by:	School Governing Body Chairperson	
<b>References:</b>	<ul style="list-style-type: none"><li>• <a href="#">Education (Accreditation of Non-State Schools) Regulations 2001 (Qld)</a></li><li>• <a href="#">Australian Education Act 2013 (Cth)</a></li><li>• <a href="#">Australian Education Regulations 2013 (Cth)</a></li><li>• <a href="#">Wadja Wadja High School Student Bullying Policy</a></li><li>• <a href="#">Wadja Wadja High School Positive Behaviour Management Policy</a></li><li>• <a href="#">Wadja Wadja High School Child Protection Policy</a></li><li>• <a href="#">Wadja Wadja High School Disability Discrimination Policy</a></li><li>• <a href="#">Wadja Wadja High School Dispute Policy</a></li><li>• <a href="#">Wadja Wadja High School Student Handbook</a></li></ul>	
<b>Review Date:</b>	Annually	<b>Next Review Date:</b> see below
<b>Policy Owner:</b>	School Governing Body	
<b>Review signature:</b>		<b>Reviewed Date:</b> June 2022
<b>Review signature:</b>		<b>Reviewed Date:</b> June 2023
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<b>Review signature:</b>		<b>Reviewed Date:</b> June 2029
<b>Review signature:</b>		<b>Reviewed Date:</b> June 2030



## Policy Statement

Wadja Wadja High School has a zero tolerance approach to students who do not follow the student code of conduct.

- Raise awareness of the school community's shared understanding of what the student code of conduct is, how it impacts the students and how it is responded to at the school
- Develop and promote effective social skills and positive relationships amongst students
- Develop an appropriate culture for students and parents
- Educate students and parents on how to follow the student code of conduct
- Educate employees on how to appropriately respond to students not complying with the student code of conduct.

### Preface - Code of Conduct

The aim of this Code is to outline the standards of behaviour expected of all students of the School.

This Code does not attempt to provide a detailed and exhaustive list of what to do in every aspect of school life. Instead, it sets out general expectations of the standards of behaviour required.

The Code places an obligation on all students to take responsibility for their own conduct and to work with teachers and staff cooperatively to achieve a consultative and collaborative school culture where students are happy and proud to attend.

### Who has to comply with the Code of Conduct?

By accepting enrolment with the School, you must be aware of and comply with this Code.

Therefore, you must:

- a) conduct yourself, in a manner that upholds the ethos and reputation of the School
- b) comply with the School's policies and procedures
- c) act ethically and responsibly
- d) be accountable for your actions and decisions.

### General

This Code is not intended to be contractual in nature and does not impose any contractual obligations on the School. The School reserves the right at its sole discretion to vary or cancel this Code at any time.

Nothing in this Code should be taken to limit the circumstances in respect of which the School may take disciplinary action in respect of a student.

### What is expected of you as a student?

- a) be accountable for your attendance, work ethic and social ethic as a student
- b) follow reasonable instructions given by your teacher or other staff
- c) act honestly and in good faith
- d) be courteous and responsive in dealing with your teachers
- e) work collaboratively with your teachers
- f) ensure that your conduct, whether during or outside of school hours, is consistent with the ethos of the School and does not damage the reputation of the School.



### **What happens if I breach the Code of Conduct?**

As a student, you are accountable for your actions.

The consequences of inappropriate behaviour and breaches of this Code will depend on the nature of the breach.

Factors the School may consider when deciding what action to take may include:

- a) the seriousness of the breach;
- b) the likelihood of the breach occurring again;
- c) whether the student has committed the breach more than once;
- d) the risk the breach poses to other students or any others; and
- e) whether the breach would be serious enough to warrant formal disciplinary action.

Actions that may be taken by the School in respect of a breach of the Code include disciplinary action ranging from a warning to termination of your enrolment contract. The school will reserve the right to determine in its entirety the response to any breach of this Code.

Please note that all employees have mandatory reporting obligations where they have reasonable grounds to suspect a child under the age of 18 years is at risk of significant harm and have current concerns about the safety, welfare and wellbeing of the child. You should refer to the School's [Child Protection Policy] for further information about these obligations.

### **Respect for people**

The school expects students to treat each other with respect and courtesy. Our daily interaction with others reflects on the school's reputation. Therefore, all students are expected to be approachable, and courteous. Rude or insulting behaviour, including verbal and non-verbal aggression, abusive, threatening, intimidating or derogatory language and physical abuse or intimidation towards other students or staff is unacceptable. You must not use information and communication technologies, such as email, mobile phones, text or instant messaging, blogs, social media sites and other websites to engage in this type of behaviour.

You must not discriminate against, or harass for any unlawful reason, or bully for any reason any student or staff member. Your obligations in this regard, including the list of unlawful reasons, may constitute an offence under state or federal discrimination legislation.

### ***Relationships with students***

You must not have a romantic or sexual relationship with another student. It is irrelevant whether the relationship is homosexual or heterosexual, consensual or non-consensual or condoned by parents or caregivers. You are reminded of:

- a) the law prohibiting sexual relations with a person under the age of consent (16 years); and
- b) the law prohibiting sexual relations between a teacher and their student under the age of 18 years.

### **Appropriate use of electronic communication and social networking sites**

The school provides electronic communication facilities for its students for educational or administrative purposes. It monitors and views data stored or transmitted using the school's facilities. By its nature, electronic communication is a fast and informal way of communicating. However, once a document or image has been sent there is no way to recall it and it exists forever.



# Wadja Wadja High School

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**Website:** [www.wadja.com.au](http://www.wadja.com.au)

You must never use the School's networks to view, upload, download or circulate any of the following materials:

- a) sexually related or pornographic messages or material;
- b) violent or hate-related messages or material;
- c) racist or other offensive messages aimed at a particular group or individual;
- d) malicious, libellous or slanderous messages or material; or
- e) subversive or other messages or material related to illegal activities.

## **Use of alcohol, drugs and tobacco**

Work Health and Safety is of fundamental importance to the School. Maintaining a safe environment requires everyone's continuous cooperation.

You are responsible for ensuring your capacity to attend and learn is not impaired by the use of alcohol or drugs and that the use of such substances does not put at risk you or any other person's health and safety.

As a School student, you must:

- a) not attend school or a school function including dances, farewells, excursions, sporting fixtures and fund raising events under the influence of alcohol, illegal drugs or non-prescribed and/or restricted substances.
- b) not consume alcohol, illegal drugs or non-prescribed and/or restricted substances while at school or a school function including dances, farewells, excursions, sporting fixtures and fund raising events.
- c) notify your teacher if you are aware that your conduct could be adversely affected as a result of the effect of a prescribed drug;
- d) have illegal drugs in your possession while at school or a school function including dances, farewells, excursions, sporting fixtures and fund raising events. Any illegal drugs found on School property or in the possession of any person on school property may result in disciplinary action including the termination of your enrolment and referral to the Police;
- e) give other students or employees illegal drugs or restricted substances, or encourage or condone their use; and supply or administer prescription or non-prescription drugs to other students unless authorised to do so.
- f) You must not smoke or permit smoking in any School buildings, enclosed area or on School grounds. This includes all buildings, gardens, sports fields, cars and car parks.
- a) You must not purchase tobacco or tobacco products for any School student, or give them tobacco or tobacco products
- b) You must not purchase alcohol for, or give alcohol to, another School student (or to any other person under the age of 18 years); and
- g) You must not encourage or condone the use of alcohol by students of any age during educational activities



## 14. Acknowledgement

I \_\_\_\_\_ have read, understood and agree to comply with the terms of this Student Code of Conduct.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated

	SCHOOL	CLASSROOM	PLAYGROUND	TOILETS	EXCURSIONS	TECHNOLOGY
<b>I AM MY BEST</b>	<p>I wear the correct school uniform.</p> <p>I actively participate in my school community.</p> <p>I behave appropriately when wearing my school uniform in the community.</p>	<p>I actively participate in my learning in class.</p> <p>I ask questions when I do not understand something.</p> <p>I strive to meet the success criteria in every lesson.</p> <p>I set goals for improvement.</p>	<p>I share space and am inclusive of others.</p> <p>I get a drink and go to the toilet prior to the second bell.</p>	<p>I use the space appropriately.</p>	<p>I represent my school with pride.</p> <p>I participate in and value the cultural, learning and sporting activities undertaken.</p>	<p>I use technology to further my learning.</p> <p>I have a positive presence online.</p>
<b>I AM RESPECTFUL</b>	<p>I follow the instructions of staff.</p> <p>I am accepting of individual differences.</p> <p>I use appropriate language.</p>	<p>I follow the instructions of staff.</p> <p>I respect staff and students right to teach and learn.</p> <p>I put my rubbish in the bin.</p>	<p>I follow the instructions of staff.</p> <p>I respect others with my words, hands and actions.</p> <p>I treat equipment and property with care.</p> <p>I put my rubbish in the bin.</p> <p>I treat all animals with respect.</p>	<p>I keep toilets free from inappropriate materials.</p> <p>I respect others' right to privacy.</p>	<p>I follow the instructions of staff and community members.</p> <p>I acknowledge the effort of those facilitating the excursion.</p>	<p>I respect the privacy of others.</p> <p>I do not take and/or share photos/videos of students and staff.</p> <p>I respect others technology.</p> <p>I acknowledge all sources and others work.</p>
<b>I AM RESPONSIBLE</b>	<p>I attend school every day.</p> <p>I lock up my bike etc.</p>	<p>I am on time to class.</p> <p>I bring all equipment to class that I need to participate in learning activities.</p> <p>I manage my time effectively to complete all tasks.</p> <p>I keep my area clean.</p>	<p>I keep my area clean.</p> <p>I adhere to bell times (eat, play and class time)</p> <p>I stay in approved areas.</p>	<p>I use this area for its designated use.</p> <p>I report any issues (graffiti, messes) to teachers or the office.</p> <p>I use my lunchtime to go to the toilet.</p>	<p>I submit my permission form and payment on time.</p> <p>I am prepared with all materials needed to participate in the excursion.</p>	<p>I am responsible for any technology I bring to school.</p> <p>I report inappropriate use of technology, online bullying.</p> <p>I use technology for educational purposes only.</p>
<b>I AM SAFE</b>	<p>I do not make physical contact with others.</p> <p>I am aware of the school's emergency procedures and follow them as instructed.</p> <p>I travel to and from school in a safe manner.</p>	<p>I use equipment and machinery correctly and only as directed by staff.</p> <p>I report hazards that may cause harm to others and myself.</p>	<p>I practice sun safety.</p> <p>I move appropriately through the playground.</p> <p>I play fair and follow the rules of games.</p> <p>I report hazards that may cause harm to others and myself.</p>	<p>I wash my hands with soap and water.</p> <p>I report hazards.</p>	<p>I comply with rules, laws and regulations specific to the excursion.</p>	<p>I keep my computer username and password to myself.</p> <p>I practise cyber safety.</p>